

## APPLICATION FOR ADMISSION

### HOW TO APPLY

By the fall of 2009 all public universities, colleges and technical institutes will be using the new **Apply Alberta** application system. This system will speed up the processing of applications, and facilitate the electronic transfer of transcripts. You will not be charged for transcripts requested using the **Apply Alberta** system.

You may still use our paper application form, but the information will be entered into the **Apply Alberta** system. If you use this form, enclose a non-refundable application fee of **\$70 (Canadian)** if you are a Canadian Citizen or Landed Immigrant. A non-refundable application fee of **\$140 (Canadian)** must be enclosed for applicants on a Study Permit or other VISA. You may also pay by VISA, Mastercard, Cheque or money order (made payable to MacEwan). If you later submit another Application for Admission for the same term, you will be considered **ONLY** for the program indicated on the most recent application form; your **first** application **will be withdrawn**.

### WHEN TO APPLY

**Fall Term** (September to December):

Application period opens October 1st of the previous year

**Winter Term** (January to April):

Application period opens February 1st of the previous year

**Spring/Summer Term** (May to June/July to August):

Application period opens May 1st of the previous year

Students, who have attended a private post-secondary institution in Alberta, or schools outside Alberta, are responsible for submitting transcripts from each institution attended. Two copies of transcripts from post-secondary institutions are required.

Applicants educated outside Canada should contact the agency in their area. If your official educational transcripts are not printed in English, you must also provide us with certified English language translations. Translations must be complete, literal, word-for-word, and in the same format as the original document.

It is to your advantage to apply and complete program admission requirements as early as possible since most programs can accommodate only a limited number of students. Entrance to the Winter, Spring and Summer Terms are limited to certain programs; however, some programs have multiple start dates. Contact the Office of the Registrar for a list of program offerings.

### APPLICANTS WITH DISABILITIES

You are encouraged to identify yourself to Services to Students with Disabilities well in advance of commencing your studies to ensure that there is adequate time to determine and plan for appropriate accommodations. Please call 780.497.5063 to make an appointment to see a counsellor or learning disabilities specialist.

### APPLICANT ACKNOWLEDGEMENT

Please read the FOIP Personal Information Collection Notice and sign the Applicant Acknowledgement and Consent, as well as the Declaration statement which appear on page 4 of this application.

## Please Print Clearly

HAVE YOU PREVIOUSLY TAKEN A COURSE AT MacEwan:  YES  NO

HAVE YOU PREVIOUSLY APPLIED TO A PROGRAM AT MacEwan:  YES  NO

DATE LAST ATTENDED OR APPLIED: \_\_\_\_\_

SKILLS APPRAISAL TEST COMPLETED \_\_\_\_\_

MacEwan STUDENT ID # \_\_\_\_\_

Non-Refundable Application fee of \$70 (Canadian) for Canadian Citizen or Landed Immigrant.

Non-refundable Application fee of \$140 (Canadian) for applicants on a Study Permit or other Visa.

If you later submit another application for admission for the same term, you will be considered **only** for the program indicated on the most recent application form; your **first application will be withdrawn**.

## ENROLMENT INTENTIONS

PROGRAM DESIRED (see Programs listed on reverse):  
\_\_\_\_\_

MAJOR (if applicable):  
\_\_\_\_\_

LOCATION (Note: not all programs are offered at more than one location - see college calendar for full information. www.MacEwan.ca):  
\_\_\_\_\_

APPLYING TO ATTEND:

(Check only one)

FULL TIME

PART TIME/OR EVENING

2ND YEAR / 3RD YEAR

DISTANCE DELIVERY

APPLYING TO BEGIN:

(Check only one)

FALL

WINTER

SPRING

SUMMER

ALTERNATE PROGRAM:

If on the day we receive this application the program you have applied to is no longer considering new applicants, would you like to be considered for an alternate program? If so, please indicate program name: \_\_\_\_\_

## PERSONAL DATA - Please complete all the spaces below. If not applicable to you, indicate "N/A".

FAMILY (LAST) NAME:		FIRST NAME (legal):		MIDDLE NAME (legal):				
PREVIOUS / MAIDEN NAME (if applicable):			E-MAIL ADDRESS:					
MAILING ADDRESS - STREET:				CITY/TOWN:				
PROVINCE:		POSTAL CODE:		COUNTRY:				
TELEPHONE - HOME: ( )		TELEPHONE - BUSINESS: ( )		TELEPHONE - CELL: ( )				
BIRTHDATE: <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 30px; text-align: center;">YY</td> <td style="width: 30px; text-align: center;">MM</td> <td style="width: 30px; text-align: center;">DD</td> </tr> </table>						YY	MM	DD
YY	MM	DD						
ABORIGINAL APPLICANTS: IF YOU WISH TO DECLARE YOUR ABORIGINAL HERITAGE FOR THE PURPOSES OF DEVELOPING SUPPORT SERVICES, PROGRAMS, AND STATISTICAL PURPOSES, PLEASE INDICATE:		<input type="radio"/> STATUS INDIAN/FIRST NATIONS <input type="radio"/> NON STATUS INDIAN <input type="radio"/> METIS <input type="radio"/> INUIT <input type="radio"/> N/A		GENDER: <input type="radio"/> MALE <input type="radio"/> FEMALE	FIRST LANGUAGE (must complete):  ALBERTA STUDENT NUMBER			
MARITAL STATUS: <input type="radio"/> SINGLE/NEVER MARRIED (S) <input type="radio"/> MARRIED/COHABITANT (M) <input type="radio"/> OTHER (O)		EMERGENCY CONTACT: NAME: _____ CITY: _____ PHONE: ( ) _____ PROVINCE: _____						
RESIDENCY STATUS: <input type="radio"/> CANADIAN CITIZEN <input type="radio"/> STUDY PERMIT <input type="radio"/> LANDED IMMIGRANT <input type="radio"/> OTHER VISA			DATE OF ENTRY INTO CANADA: <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 30px; text-align: center;">YY</td> <td style="width: 30px; text-align: center;">MM</td> <td style="width: 30px; text-align: center;">DD</td> </tr> </table>			YY	MM	DD
YY	MM	DD						
MAJOR ACTIVITY DURING PREVIOUS 12 MONTHS: <input type="radio"/> STUDENT (1) <input type="radio"/> LABOUR FORCE (EMPLOYED OR UNEMPLOYED AND SEEKING WORK) (2) <input type="radio"/> OTHER (3)			LOCATION OF PREVIOUS ACTIVITY: <input type="radio"/> ALBERTA (1) <input type="radio"/> OTHER PROVINCE (2) <input type="radio"/> OUTSIDE CANADA (3)					
COUNTRY OF CITIZENSHIP:			COUNTRY OF RESIDENCE: (WHERE YOU ARE LIVING NOW)					

# EDUCATION RECORD

LAST HIGH SCHOOL ATTENDED OR CURRENTLY ATTENDING:			CITY/TOWN:			PROVINCE/COUNTRY:					
START DATE:			END DATE:			GRADE LEVEL ACHIEVED OR WILL ACHIEVE:			DIPLOMA RECEIVED OR EXPECTED:		
YY	MM	DD	YY	MM	DD				<input type="radio"/> YES <input type="radio"/> NO		
						LANGUAGE OF INSTRUCTION:					

**GRADE 12 COURSES COMPLETED OR ENROLLED IN:** PROVIDE FINAL GRADE OR MIDTERM IF AVAILABLE OR CHECK  IF CURRENTLY ENROLLED AND NO GRADE AVAILABLE.

SUBJECT:	FINAL MARK	MIDTERM	FULL YEAR	SUBJECT:	FINAL MARK	MIDTERM	FULL YEAR	SUBJECT:	FINAL MARK	MIDTERM	FULL YEAR
ENGL 30/ ELA 30-1				MATH 31				FRENCH 30			
ENGL 33/ ELA 30-2				TRANSITIONAL MATH 101*				PHYS ED 30			
SOCIAL 30				BIOLOGY 30							
MATH 30/ PURE MATH 30				CHEMISTRY 30							
MATH 33/ APPLIED MATH 30				PHYSICS 30							

\* Applicants using Transitional Math 101 in lieu of Math 30/Pure Math 30 must present a final minimum grade of 75%.

POST-SECONDARY INSTITUTE LAST ATTENDED OR CURRENTLY ATTENDING:			CITY/TOWN:			PROVINCE/COUNTRY:					
START DATE:			END DATE:			LEVEL ACHIEVED: (CERT. DIP. DEGREE)			PROGRAM/FACULTY:		
YY	MM	DD	YY	MM	DD				LENGTH OF TIME ATTENDED (YRS.)		

OTHER POST-SECONDARY INSTITUTE ATTENDED:			CITY/TOWN:			PROVINCE/COUNTRY:					
START DATE:			END DATE:			LEVEL ACHIEVED: (CERT. DIP. DEGREE)			PROGRAM/FACULTY:		
YY	MM	DD	YY	MM	DD				LENGTH OF TIME ATTENDED (YRS.)		

**(NOTE: LIST ALL OTHER POST-SECONDARY INSTITUTES AND DATES ON A SEPARATE PAGE)**  
 After you have been accepted into a diploma or certificate program, any previous post-secondary course work will be automatically assessed for possible transfer credit (once final official post-secondary transcripts have been received).

**WHAT INFLUENCED YOU TO APPLY:** (indicate one only)

<input type="radio"/> HIGH SCHOOL COUNSELLOR	<input type="radio"/> FAMILY OR FRIEND	<input type="radio"/> HIGH SCHOOL VISIT
<input type="radio"/> MacEWAN COUNSELLOR	<input type="radio"/> MacEWAN PUBLICATION	<input type="radio"/> MacEWAN WEBSITE
<input type="radio"/> MacEWAN STUDENT	<input type="radio"/> OPEN HOUSE	<input type="radio"/> INTERNET

# APPLICANT ACKNOWLEDGEMENT AND CONSENT

I acknowledge I have read and understand the *How To Apply* section and the *FOIP Personal Information Collection Notice*; and that I:

- am giving my consent to the other Alberta post-secondary institutions I have indicated I have attended and to Alberta Education, to send to MacEwan copies of my transcripts from those other post-secondary institutions and from Alberta Education;
- authorize the **Apply Alberta** participating institutions I indicated I attended, to send transcripts to MacEwan; and
- I authorize MacEwan to send a copy or record of this Consent, to any of the **Apply Alberta** participating institutions from whom MacEwan will be collecting my transcripts.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

## FOIP PERSONAL INFORMATION COLLECTION NOTICE

Your personal information is collected under the authority of Section 33(c) of the *Alberta Freedom of Information and Protection of Privacy (FOIP) Act* and sections 65 and 118 of the *Alberta Post-Secondary Learning Act* and is protected under the authority of Part 2 of the *Alberta FOIP Act*. It is collected for the purpose of processing your Application for Admission including, if requested and authorized, to obtain electronic transcript requests from other Alberta post-secondary institutions and Alberta Education; and, if your application is accepted, to establish and administer necessary records to manage and document your educational experience. If you have any questions on this collection please direct those enquiries to the Associate Registrar, Records and Convocation, Office of the Registrar at the address and phone number on the header of this form. For additional information on FOIP and Personal Information Disclosure Notifications please see the *Personal Information Collection and Use & Disclosure Notifications – Office of the Registrar* section in the current MacEwan Academic Calendar.

## DECLARATION STATEMENT

In submitting this application, I declare that the information in this application is correct and complete. I acknowledge my understanding that any applicant who submits documents or forms that are falsified or fraudulent, and/or who does not fully and accurately disclose the requisite information as set forth herein or in related documents, may be denied admission to MacEwan and if it occurs or is discovered after admission, may be expelled from MacEwan. I further acknowledge my understanding that applicants are obligated to include attendance, past attendance and enrolment at other post-secondary institutions on the application. Further, in submitting this application, I agree to be governed by the policies, rules and regulations as set forth by MacEwan.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

## FOR OFFICE USE ONLY

	YY	MM	DD	INITIALS
APP. FEE ASSESSED?				

	YY	MM	DD	INITIALS
APP. FEE PAID?				

## METHOD OF PAYMENT

CASH/DEBIT CARD (in person only)    CHEQUE    VISA    MASTERCARD    MONEY ORDER

CARD NUMBER: \_\_\_\_\_ EXPIRY DATE: \_\_\_\_\_

CARDHOLDER'S NAME: \_\_\_\_\_ CARDHOLDER'S SIGNATURE: \_\_\_\_\_

City Centre Campus  
10700-104 Avenue  
T5J 4S2  
780.497.5040

Centre for the Arts & Communications  
10045-156 Street  
T5P 2P7  
780.497.4340

South Campus  
7319-29 Avenue  
T6K 2P1  
780.497.4040

Alberta College Campus  
10050 MacDonald Drive  
T5J 2B7  
780.423.6200