

ACADEMIC TERMS FOR 2015

The ADP semesters follow the American university academic calendar with a long semester in the beginning and at the end of the year (15 weeks), and a shorter semester during the American summer months (12 weeks).

A 3 credit hour (CH) course meets 42 hours in a semester, and a 5 credit hour course meets 70 hours while the 4 credit hour science course include 42 hours of classroom instruction and ten 2 hour labs.

The Bachelor's degree requirements is to complete about 40 courses for a total of 120 to 130 credit hours. Most students complete 20 courses at Taylor's ADP and earn between 55 to 65 credit hours before transferring to a university of their choice to complete the degree requirements.

Semester	Spring	Summer	Fall
	January 2015	May 2015	September 2015
1	19 Jan 2015 - 9 May 2015	21 May 2015 - 1 Aug 2015	20 Aug 2015 - 5 Dec 2015
2	25 May 2015 - 1 Aug 2015	24 Aug 2015 - 5 Dec 2015	25 Jan 2016 - 7 May 2016
3	24 Aug 2015 - 5 Dec 2015	25 Jan 2016 - 7 May 2016	23 May 2016 - 6 Aug 2016
4	25 Jan 2016 - 7 May 2016	23 May 2016 - 6 Aug 2016	22 Aug 2016 - 3 Dec 2016
5	23 May 2016 - 6 Aug 2016	22 Aug 2016 - 3 Dec 2016	23 Jan 2017 - 6 May 2017
6	22 Aug 2016 - 3 Dec 2016	23 Jan 2017 - 6 May 2017	22 May 2017 - 29 July 2017

Jan/Sep Semester - 15 weeks (including final exam week)

May Semester - 10 weeks (including final exam week)

FEE SCHEDULE FOR INTERNATIONAL STUDENTS

● Enrollment Fee	(non-refundable)	RM 1,650	USD 579
● Other fees are based on the following rates:			
Tuition Fee	per credit hour	RM 791	USD 278
Resource Fee	per subject	RM 405	USD 142
Science Lab Fee	per science subject	RM 270	USD 95
International Student Charge		RM 1,850	USD 649
Hospitalization & Surgical Insurance		RM 500	USD 175
International Annual Fee	(payable over 2 semesters)	RM 1,600	USD 561
EMGS Visa Application Fee		RM 1,300	USD 456
Annual Student Visa Renewal		RM 190	USD 67

● **Total Fees for the First Semester**

Major	Spring / Fall			Summer		
	Credit Hours	RM	USD	Credit Hours	RM	USD
Applied Science	15	19,855	6,967	10	15,900	5,579
Computer Science	14	18,794	6,595	9	14,839	5,207
Engineering	14	18,794	6,595	9	14,839	5,207
Business	12	17,212	6,040	9	14,839	5,207
Actuarial Science	14	18,794	6,595	9	14,839	5,207
Psychology	12	17,212	6,040	9	14,839	5,207
Liberal Arts/Social Science	12	17,212	6,040	9	14,839	5,207

Approximate Total Tuition and Fees for 6 semesters with 65 credits* is RM 66,415 (USD23,303)

(Includes International Student Enrollment Fee, International Student Charge, Hospitalization & Surgical Insurance, International Student Annual Fee, EMGS Visa Application Fee, Tuition Fees, Resource Fees and 2 Science Lab Fees) * Number of credit hours depends on major and number of subjects taken by student.

The following applies to the above programmes:

- Full settlement of first semester fees is required upon enrollment or by the commencement of the semester. For subsequent semesters, full settlement of fees must be made by the commencement of the semesters.
- All payments are to be in the form of cash (Ringgit Malaysia), cashier's order, bank draft, bank transfer (telegraphic transfer) or crossed cheque made payable to "TAYLOR'S UNIVERSITY SDN. BHD." Payment by credit card on-site at Payment Counter is only applicable for first semester fees.
- Online payment (applicable for subsequent semesters) can be made via:
 - CIMB Clicks – if you are existing CIMB Clicks user.
 - FPX payment – if you have an internet banking account with Maybank, Public Bank, RHB Bank, CIMB Bank, Hong Leong Bank or Bank Islam.
 - Credit Card – if you have any of these banks' credit card: RHB Bank, AmBank, Standard Chartered Bank, HSBC Bank or Public Bank.
- Processing Fee, Enrollment Fee and International Student Charge are not refundable or transferable.
- International students are required to pay the International Student Charge of RM1,850, Hospitalization & Surgical Insurance of RM 500, International Student Enrollment Fee of RM1,650, EMGS Visa Application Fee of RM 1,300 and International Student Annual Fee of RM1,600 per year (RM800 per semester for the first two semesters in the year). Renewal of Student Visa (EMGS) is RM 190 per annum.
- The actual tuition fees payable are in Ringgit Malaysia. For the purpose of this fee schedule, the estimated exchange rate of USD1.00 = RM2.85 is used. Any shortfall arising from foreign exchange currency transactions to Ringgit Malaysia and bank charges will be borne by the student. Any surplus will be reflected as an excess payment.
- Personal Accident Insurance coverage of RM30,000 is provided. Arrangement for higher coverage can be made available if needed.
- All international students are required to pay Personal Bond and will depend on the student's nationality.
- Please refer to other terms and conditions stated in the application.
- While the information provided in this Fee Schedule is correct at the time of printing, Taylor's University reserves the right to make any changes that are deemed necessary.

FEE POLICY

1. Fees payable for the academic year are set out in the Fee Schedule. Fees are being annually reviewed. (*PLEASE NOTE the fees indicated on the current fee schedule may not be the fee applicable for subsequent semesters. For the avoidance of doubt, Taylor's reserves the right to revise the fee payable for any given year.*)
2. All fees are payable in advance. Full settlement of first semester fees is required upon enrollment or *by the commencement of the semester (**not applicable to Medicine and Pharmacy programmes*). For subsequent semesters, full settlement of fees must be made by the commencement of the semesters.
3. Payment of fees may be made by cash, crossed cheque, telegraphic transfer or bank draft in favour of "**Taylor's University Sdn. Bhd.**"
4. Fees paid are not refundable except in the circumstances set out in sub-paragraphs (b), (c), (d) and (e) below and PROVIDED that a request in writing for such refund is received by the Head of Programme. Any refund of fees or part thereof is subject to the following:
 - a) The enrollment fee, processing fee, international student charge and international student enrollment fee are not refundable under any circumstances.
 - b) Subject to sub-paragraph (a) above, if a student withdraws from the programme before the commencement of the semester, all fees paid may be refundable. An administration fee of RM500 will be charged.
 - c) Subject to sub-paragraph (a) above, if a student withdraws from the programme within the first two weeks of the semester, an amount not exceeding 70% of all fees paid may be refundable. An administration fee of RM500 will be charged. *For avoidance of doubt, all fees shall not be refundable from Week 3 of the semester onwards except as provided in sub-paragraphs (d) and (e) below.*
 - d) Subject to sub-paragraph (a) above, if a student is conditionally accepted into the programme based on forecast results but due to non-fulfilment of entry requirements upon official announcement of examination results, the student shall be discontinued from the programme by Taylor's. The student is eligible for a pro-rated refund of all fees paid. (The pro-rated refund is calculated based on the number of weeks elapsing from semester commencement date to the official notification date and proportionate to the total number of weeks of the relevant semester.)
 - e) Subject to sub-paragraph (a) above, if a student withdraws from the programme due to unsuccessful request for deferment of national service, the student is eligible for a full refund of all fees paid.
5. Taylor's will issue any applicable refund under the name of the parent/guardian as provided in Part D of the application form, unless otherwise advised by the student.
6. All refund shall be free of interest and Taylor's reserves the right to set-off the refundable amount against any outstanding fees or whatsoever payments due and owing to Taylor's.
7. All semester fees must be fully settled before or by the commencement of the semester. From Week 3 of the semester, Taylor's shall be entitled, but not bound to, take any necessary actions against students with outstanding fees such as barring from classes and/or facilities as Taylor's deems fit. Taylor's further reserves the right to withhold the release of all examination results, certificates and records of the student until the full settlement of fees is made. A late payment penalty of RM100 per week will be imposed on any outstanding fees incurred commencing from Week 3. Student who still has outstanding fees on the first day of Week 5 shall be terminated from the programme at Taylor's without further notice.
8. For inter-programme transfer cases (within Taylor's), an administration charge of RM200.00 will be imposed. This administration charge will be waived for the first time inter-programme transfer by the new students only. The amount of fees transferable to the new programme is subject to the following:
 - a) If inter-programme transfer is carried out within the first month of the semester, all fees paid are transferable to the new programme. In the event of any surplus, such surplus amount shall not be refundable but may be used to set-off fees for the subsequent semester.
 - b) If inter-programme transfer is carried out after the first month of the semester but before the mid-semester, only the enrollment fee and 50% of the tuition fee and the resource fee due and paid will be transferable to the new programme.
 - c) If inter-programme transfer is carried out after the mid-semester, only the enrollment fee is transferable to the new programme.
9. In the event that a student is expelled, suspended or terminated due to any sort of misconduct or non-attainment of academic requirement, there shall be no refund of fees paid.
10. FINANCIAL VERIFICATION (for International Students)

Taylor's University is required by the Malaysian Immigration to obtain verification of financial resources for each international student as follows:

If you are supported by your government or a sponsoring agency, please attach an official copy of your sponsorship award letter. This letter, in English or officially translated into English, must indicate in detail which fees will be provided through the government or sponsoring agency. Additional certification must be provided for any amount not covered by the government or sponsoring agency.